

LET'S GET STARTED

Design A

ONE class per design
Min. order requirement
x 25 units for individual
class designs



OR



Design B

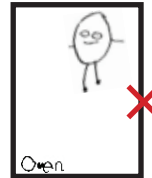
Combine groups and save \$\$\$
Min. order requirement
x 50 units for combined
class designs

CREATING ARTWORK



Drawings

- Cut A4 page into 4
- BLACK marker only
- Coordinator to name & number each drawing on the back



Handwritten names

- Children to write name under drawing
- BLACK marker only
- Images will appear as presented
- Coordinator to name & number each drawing on the back



Hand prints

- Cut A4 page into 2
- BLACK ink only
- Coordinator to name & number each drawing on the back

- **NAME** each drawing and or handprint on the back in grey lead along with their class name.
- **CLASS LIST** number each drawing and correspond to the class list enclosed. Please submit drawings in numerical order- drawings will be set up in the order they are received. Please send in alphabetical order if this is how you would like to see your design presented.
- **COLLATE & RETURN** gather artwork, class list, design form and send using the addressed satchel enclosed.
- **DRAFT ARTWORK** our team will contact with you once drawings arrive. Allow 7-10 days for draft artwork to be emailed along with an approval form to note any changes required. 10-14 days for whole school designs. We will go back and forth with minor changes until you are happy with the final design.
- **PROMOTE** create interest amongst families. The more you sell, the more \$\$\$ you make! You determine the selling price.
- **ORDER FORM** once you are happy with your final artwork, complete and email the enclosed order form to fundraising@ttkeepsakes.com.au
- **DELIVERY** Allow 2-3weeks from when order placed to receive goods. Goods will be dispatched once payment has been received. An invoice will be generated once we receive your order form